



# Shooting Stars Tips for: Production & Design Portfolio Presentation

## 1) BE PROFESSIONAL

- Keep up-to-date with your calendar.
- Prepare, thoroughly proof-read, and submit all materials on time. Don't wait until the last minute!
- Plan and prepare Digital Portfolio Submission and Presentation with your teacher &/or private instructor.

## 2) LOOK PROFESSIONAL

- Dress for the occasion. Remember: you want the judges to think about you, not about your clothes.
  - plan video clothing well in advance.
  - practice in your clothing, especially shoes for gals and coat and shoes for guys.
  - make sure all clothing fits well and is cleaned and pressed! You want to be comfortable yet professional. Don't wear revealing clothes or shoes, which definitely means no flip flops!
  - coordinate accessories: jewelry, shoes, neckties, etc.
- Options to consider: suit or coat, necktie or not, please, no t-shirts. Also consider either a dress or pants and a nice blouse, height of heels, length of skirt, hair style.

## 3) BE PREPARED

- Bring a practiced approach for your Digital Portfolio presentation.
- Speak clearly and concisely about your Digital Portfolio.

## 4) ACT PROFESSIONAL

- Present yourself professionally. Introduce yourself with confidence and enthusiasm.
- Show that you are a team player, a collaborator.
- Talk about your interests, such as "Why do you do Production and Design?" and "Why is the work you do important to you?"

## 5) PRESENT A NEAT PORTFOLIO

- Include a one to two paragraph summary of your design perspective in your portfolio.
- If you worked in sound, include sample audio files of your work in the digital portfolio. If you had to create a sound effect, show how you created it, i.e. what you used to create the sound effect, images of sound boards. Share images of the equipment and examples of some of the challenges you had to overcome and/or successes you had.
- If you worked in lighting design, share examples of queue changes. How did you use lighting to affect the mood or enhance a production? Share images or short video clip of your work. (Video files may be used for lighting; see Production & Design Guidelines for criteria.) What kind of equipment did you use? Describe challenges you faced and/or successes you had. If you worked on costumes, include renderings, fabric swatches and pictures of the finished costumes.
- Share images of your work in your portfolio. Describe challenges you faced and/or successes you had.
- Include scale drawings, material samples, queue changes and quick changes.
- Thoroughly review the Shooting Stars Scholarship Guidelines to make sure your digital and hard copy portfolios meet all criteria.

## 6) CONTACT THE ARTS COUNCIL WITH ANY QUESTIONS

- Email [artsjoco@artsjoco.org](mailto:artsjoco@artsjoco.org) any time!
- Call 913-894-2720. The Arts Council answers the phone and returns voicemails Monday-Friday between 9:00 a.m. and 5:00 p.m.