



# Literary Arts: Literature Scholarship Guidelines

## PORTFOLIO REQUIREMENTS

Finalist must submit Portfolio using online Submission Form for review by arts professionals for scholarship consideration on or before Friday, January 13, 2023. Also, finalists must attend a Filmed Introduction Day on either February 8th or 9th, 2023.

1. Literature Portfolio consists of Submission Form, Confirmation of Filmed Introduction & Portfolio Reading Attendance and Prose/Poetry Artworks & Information.
2. Literature Artworks must consist of either (cannot combine): two (2) pieces of prose (fiction or creative non-fiction) OR three (3) poems (any style):
  - must be submitted as a .doc or .docx file
  - uploaded file name must be the same as the Title of the submitted poetry or prose work. Ex: (Title\_LastName)
4. Finalist should make prose or poetry selections for their Portfolio only after careful review of the Literature Scholarship Guidelines and discussion about their artwork choices with their nominating teacher.
5. Finalist must affirm that all works in their Portfolio were created by them within the last four school years (2019-2023) and that their submitted files accurately represent their actual work.

## PROSE SUBMISSION - TWO (2) PIECES

- May be fiction or creative nonfiction
- Fiction submissions must be a well-developed commercial or literary short story
- Creative nonfiction must be well-written, focused and informative with details and a distinctive voice.
- Essays must state a premise, substantiate the premise with facts and reiterate the premise.
- Formatting for prose submissions must:
  - do not exceed 3,000 words for each prose piece
  - be in Times New Roman 12 pt font
  - be double spaced with one (1) inch margins
  - include the Title and Finalist's first and last name in the upper right-hand corner of all pages
  - include page numbers in the bottom right-hand corner of each page

## POETRY SUBMISSION - THREE (3) POEMS

- Poetry may be any style, but if a particular style, i.e. villanelle, the form must be accurate.
- Formatting for poetry submissions must:
  - not exceed 30 lines for each poem
  - be in Times New Roman 12 pt font
  - be single spaced with one (1) inch margins
  - include the title and Finalist's first and last name in the upper right-hand corner of all pages

## OPTIONAL AUDIO SUBMISSION

Finalists may include an optional audio recording of their selected works. Audio recordings should be of the finalist reading their own work, and are to be no longer than 3 minutes in length. Poetry finalists: you may record audio of all three submitted poems if the recording does not exceed three minutes total. Prose finalists: to accommodate the length requirement, please choose and record your best passage that is about 750 words. Recordings of full prose submissions will not be accepted. Video recordings are not allowed. Uploads should be standard MP3 files.

## IMPORTANT INFORMATION

1) Finalist must meet all Participation Requirements (as stated in the Finalist Program Packet) and comply with Theatre Performance Scholarship Guidelines.

2) Finalist is solely responsible for meeting all Shooting Stars Scholarship Program Due Dates, i.e. Prep Workshop, Résumé Submission, Audition, Filmed Introduction.  
Note: Finalist will receive one email reminder from ACJC approximately one week prior to each Due Date.

3) Late or incomplete submissions or failure to meet all Participation Requirements or Scholarship Guidelines will result in immediate disqualification from the Shooting Stars Scholarship Program.

## FILMING LOCATION

February 8th or 9th @  
Tico Productions LLC  
1722 Holly St, Kansas City, MO 64108

Finalists will sign up for a time slot  
between 8am-5:30pm February  
8th or 9th, 2023

## QUESTIONS?

Contact the Arts Council!  
(913) 894-2720  
or  
artsjoco@artsjoco.org